



Rules for Volunteers

What responsibilities are you committing yourself to?

To find out, please take the time to read the conditions which we ask you to respect BEFORE signing these rules to show that you agree to them.

Help Animals reserves the right to put an end to any agreement between the volunteer and the association at any time.

In case of non-compliance with the rules, Help Animals declines all responsibility!

Contact : benevoles@helpanimals.be

Which task, or tasks, would you like to perform?

- ☐ Walking the dogs (only at the shelter in Anderlecht)
- ☐ Socialising the cats
- ☐ Helping to take care of the farm animals (only at the shelter in Braine-Le-Château)
- ☐ Helping to maintain the animal infrastructures
- ☐ Visits post adoption
- ☐ Administrative tasks
- ☐ Translations into Dutch and English
- ☐ Participating in events
- ☐ Fostering dogs or cats
- ☐ Grooming the animals

WHEN can you come to socialise the cats in the cattery and to walk the dogs?

From Monday to Saturday, from 9.30 to 12.00 and from 13.00 to 16.00.

On Sundays from 9.30 to 12.00 and from 13.00 to 16.00 (only at the shelter in Anderlecht).

On bank holidays from 9.30 to 12.00 (only at the shelter in Anderlecht).

HOW MANY volunteers do we accept at the same time?

A maximum of **four** volunteers.

HOW OLD do you have to be to become a volunteer?

The compulsory minimum age is **18 years old**.

What should you always do BEFORE going to the cattery or walking the dogs?

You must present yourself at reception at every visit. You should leave your volunteer card with the receptionists.

To walk the dogs, you need to have first registered via the online timetable Dog Walking.

Take a yellow vest, some poo bags, and then ask one of the animal handlers to help you.

What is APPROPRIATE CLOTHING?

For your own safety, you are required to wear walking shoes, trousers or Bermuda shorts.

Which AREAS do you have access to?

You are obviously allowed to go through the areas reserved for the animals (kennels, gardens, and cattery); you are however forbidden from going into the vets' room or the cats' quarantine areas, as well as the private areas of the shelter such as the stock rooms, staff changing rooms or dining rooms.

Which SAFETY REGULATIONS is it imperative that you observe?

- For **the dogs**, we specifically require you to be available by telephone during walks.
- Never go inside the cages.
- Always ask an animal handler to put the dog's lead on.
- Always ask an animal handler which dogs you are allowed to walk.
- Stick to the designated route ("the short walk": rue BOLLINCKX and boulevard INDUSTRIEL ; "the long walk": rue BOLLINCKX, boulevard INTERNATIONAL, rue de la BIENVENUE and boulevard INDUSTRIEL, around the VIANGROS site).
- Do not spend more than half an hour on each walk.
- Never let the dogs off their leads during a walk, (not even on waste ground or away from the path).
- Avoid walking the dogs too close to one another (some dogs can't stand other dogs).
- Only walk one dog at a time, (you are not allowed to walk several dogs at the same time, without having the express permission of an animal handler).

Which HYGIENE rules must you follow during your walks?

It is essential that you pick up all dog poo, wherever it is (on the pavement, in the grass, in parking areas and other entrances belonging to our neighbours. Poo bags are provided.

Can you give ANY OTHER FOOD to the animals than what we prepare for them?

No! A sudden change or an excess of food from elsewhere can cause sickness and other unwanted symptoms (gastro-intestinal problems, etc.)

Are you allowed to take and/or publish PHOTOS of the animals ON SOCIAL MEDIA?

No! The animals that you are going to spend time with are not always immediately adoptable. In order to avoid any misunderstandings, we ask you not to publish any photos without the express permission of the management.

After each walk, don't forget to **write your name in the column of the dog** on the table in the corridor.

Help Animals

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